

Production Line Member

Job Description

Job Title:	Production Line Member	Department:	Production
Reports To:	Production Supervisor	Grade Level:	Hourly
FLSA Status:	non-Exempt	Updated:	July 2018

SUMMARY

Production Line Member performs that tasks assigned at the workstation.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Performs production line functions
- Works steadily to produce quality product
- Receives instruction and direction from the line leader or productions supervisor
- Ensures that quality standards are met in all produced product
- Follows company policies and practices and reports non conformance to Production Supervisor.
- Trouble shoots problems at his workstation under the direction of the line leader
- Encouraged to always look for continual improvement opportunities
- Attentive to details to ensure quality results in all procedures performed
- Maintains a clean, orderly and attractive work environment
- Works with a safety-first mindset by following all safety guidelines
- Participates in and contributes to the continuous improvement efforts

Education & Experience & Skills

- Works well with hand tools and power hand tools to assemble products
- Proficient in welding, solder, or brazing
- 1+ years' experience in hands on manufacturing
- Problem solving and troubleshooting skills
- Basic computer skills for data entry and communication
- Fork lift certification

SUPERVISORY RESPONSIBILITIES

none

LANGUAGE SKILLS

Ability to read, analyze, and interpret procedures and instruction manuals.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide using whole numbers, common fractions, and decimals.

CERTIFICATES, LICENSES, REGISTRATIONS

Current and valid state driver's license. Must maintain minimum insurance levels when using personal vehicle for company use as specified in corporate policy.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. Must be able to safely lift 50 lb.